

Best Practices in Student Retention at VWCC

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Retention Referral System

This software application is intended to provide an efficient and proper channel of communications for the identification of “at-risk” students, so actions can be taken to help minimize negative consequences from their activities.



VIRGINIA WESTERN

WE'LL TAKE YOU  THERE

Retention Referral System 

Login Name:

Password:

[HELP!!](#)

Unauthorized Access Prohibited! Any unauthorized access to this system is prohibited and is subject to criminal and civil penalties under State And Federal Laws.

Rules for new passwords:

A new password must have at least six characters and not more than twenty five. To help protect your information, make sure that your password is memorable for you, but very difficult for others to guess.

- ♦ Do not share your password with anyone
- ♦ Never use the same password that you have used before
- ♦ Your new password must be a minimum of six characters long
- ♦ A strong password contains a combination of Uppercase and lowercase letters and numbers.

Enter Your Current Password:

Enter Your New Password:

Retype Your New Password:

[Click Here To Save Your New Password](#)

VIRGINIA WESTERN

WE'LL TAKE YOU  THERE

Retention Referral System



Add

Enter an Empl ID and click Add New Referral:



Review

Enter an Empl ID to review existing Retention Referral Services:

Enter Student Information Below:

^ = Required Field

*Students Empl ID:

*First Name:

Middle Name:

*Last Name:

Mailing Address:

City:

State:

Zip Code:

*Term:

*Instructor:

Instructor E-Mail:

Student E-Mail:

Curr. Number:

Counselor:

*Course:

***Please Select A Reason(s) Below:**

Reason 1: Yes No - Missing class

Reason 2: Yes No - Tardy to class

Reason 3: Yes No - No show to class

Reason 4: Yes No - Will receive D with no improvement

Reason 5: Yes No - Not capable of work

Reason 6: Yes No - Re-evaluation of academic goals

Reason 7: Yes No - Problem adjusting classroom env.

Reason 8: Yes No - Having financial difficulties

Reason 9: Yes No - Having difficulties outside class

Reason 10: Yes No - Special situation

Comments:

[Click Here To Add This Referral](#)

[Return To The Main Menu](#)

[Log Out](#)

Confirmation Message

Thank you! The record has been added to the Retention Referral System Database.

[Return To The Main Menu](#)

[Log Out](#)

VIRGINIA WESTERN

WE'LL TAKE YOU **THERE** 

Retention Referral System



Add

Enter an Empl ID and click Add New Referral:



Enter an Empl ID to review existing Retention Referral Services:

Search Results For 0000000

Empl ID	Last Name	First Name	Middle Name	Term	Instructor	Counselor	Course	View
0000000	Wunderland	Alice	N	2104	G. Lindsay	Unknown Counselor	IIP-120	View
0000000	Wunderland	Alice	N	2104	Melanie	Unknown Counselor	IIP-120	View
0000000	Wunderland	Alice	N	2104	Melanie	Unknown Counselor	IIP-120	View
0000000	Wunderland	Alice	N	2104	Melanie	Unknown Counselor	IIP-120	View
0000000	Wunderland	Alice	N	2104	Gloria Lindsay	Unknown Counselor	SDV101	View
0000000	Wunderland	Alice	N	2104	Test Instructor	Unknown Counselor	SDV 100	View

[Return To The Main Menu](#)

[Log Out](#)

Viewing Database Record Number: #26

Record Information Below:

Students Empl ID:

First Name:

Middle Name:

Last Name:

Mailing Address:

City:

State:

Zip Code:

Term:

Instructor:

Instructor E-Mail:

Student E-Mail:

Curr. Number:

Counselor:

Course:

- Reason 1: Yes No - Missing class
- Reason 2: Yes No - Tardy to class
- Reason 3: Yes No - No show to class
- Reason 4: Yes No - Will receive D with no improvement
- Reason 5: Yes No - Not capable of work
- Reason 6: Yes No - Re-evaluation of academic goals
- Reason 7: Yes No - Problem adjusting classroom env.
- Reason 8: Yes No - Having financial difficulties
- Reason 9: Yes No - Having difficulties outside class
- Reason 10: Yes No - Special situation

Student Previously Mailed: Yes No

Instructor Comments:

Notify Date:

Date with counselor:

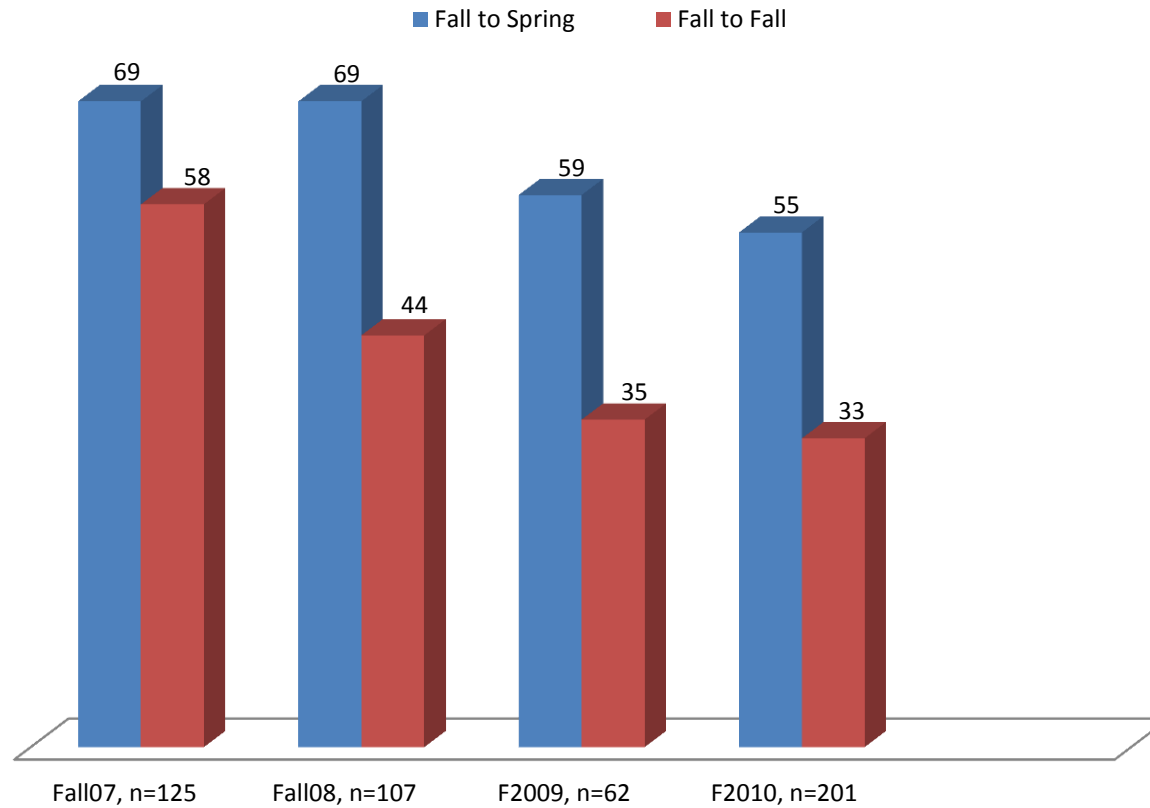
Action taken:

Comments:

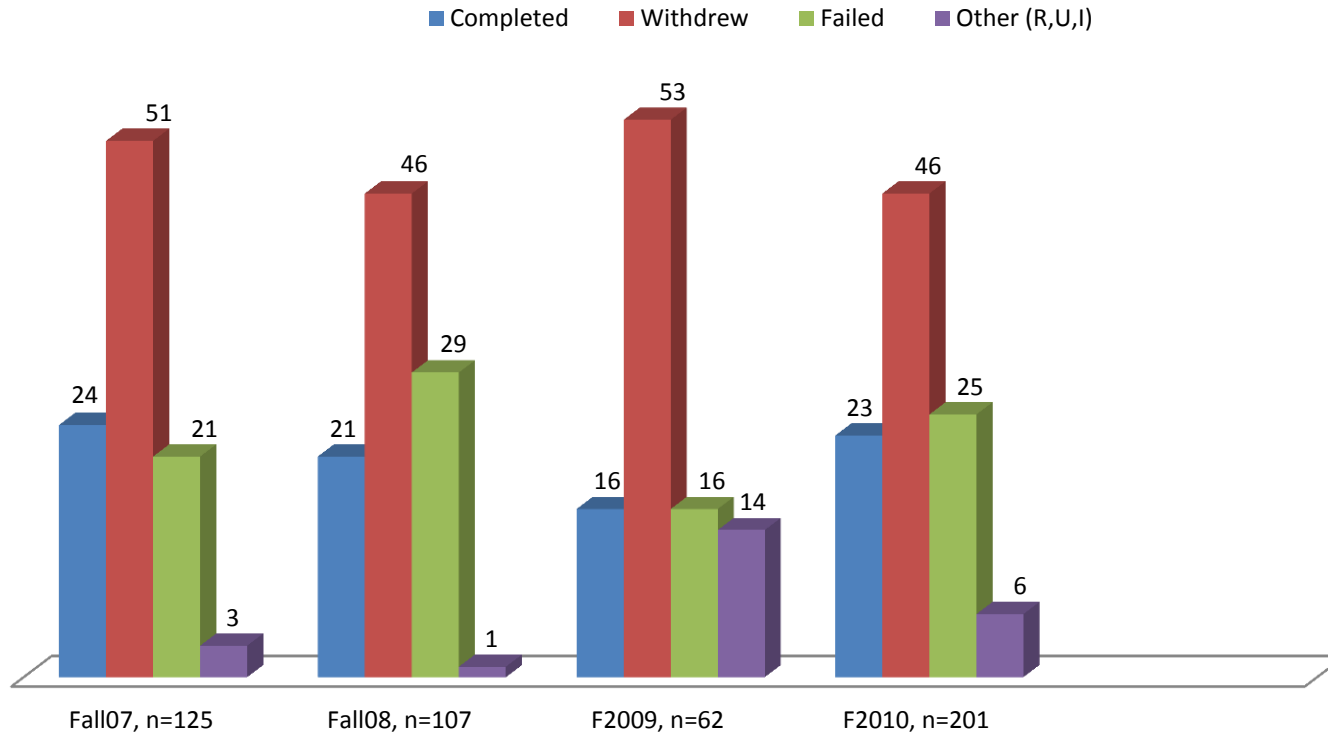
[Return To The Main Menu](#)

[Log Out](#)

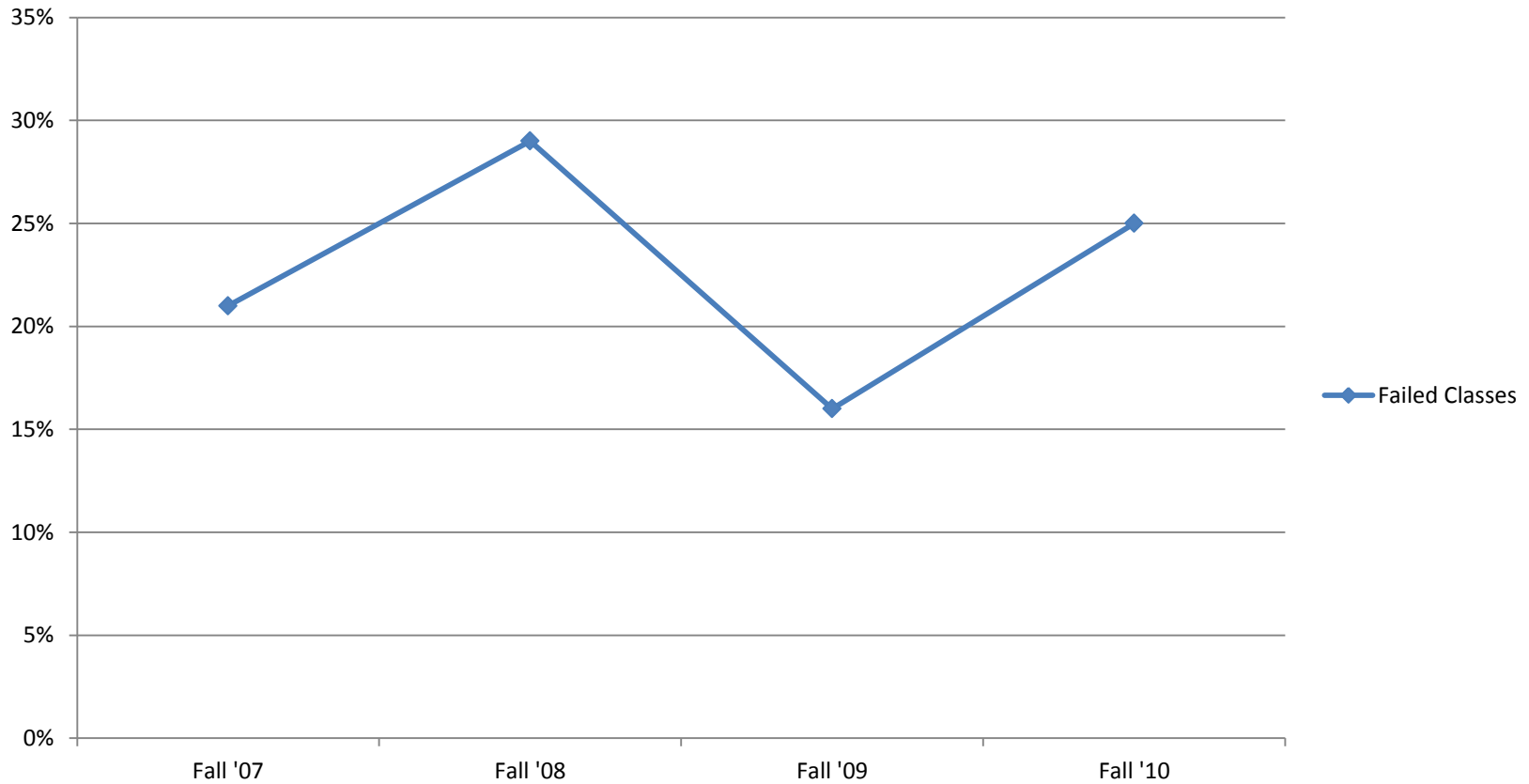
Retention Rates Fall to Spring/Fall to Fall



Retention Referral System Success Rates by Term



Comparison of Failed Classes by Term



Student Success Program

Purpose:

To improve the educational experiences of students on academic probation by providing a system of support (to include intrusive advising, tutoring and special topic workshops) which will result in a minimum of 25% of students coming off of probation per academic term.

Intrusive Advising

- Proactive in nature
- We seek out students who probably would not seek help and provide resources and services that benefit them. (pre-emptive strike)
- Interaction is a requirement (hold on account).

Guidelines for Probation Students

- An academic probation hold is placed on the student's account that restricts them from registering for classes on their own.
- Probation students **MUST** register for classes in the Retention Services office.
- Restricted course load: no more than 9 credits and must enroll in SDV course if not previously completed successfully
- Students who are advised/registered during this period generally avoid long lines and delays.

Guidelines for Select Warning Students

- No hold placed on their accounts that would restrict them from registering on their own they
- Are required to submit academic progress reports on the printed dates.
- Strongly encouraged to speak with an academic advisor during the early advising/registration dates.

Academic Progress Reports

All students who are on Probation and a select group on warning are required to have each of their instructors complete a progress report for them at three critical points throughout the semester.

- 1st one mailed to home due a month in to classes
- 2nd due prior to last day to withdraw without grade penalty
- 3rd due prior to completion of course – during registration period

Completion Plans

- Student Success participants are required to meet with their faculty advisor prior to the end of the term.
- During this meeting the student and advisor should work together to complete a plan of completion.
- The completion plan acts as a guide for academic planning and advising and also as a roadmap to success.

Student Success Mentors

- Student Success mentors include a team of caring faculty and staff members who volunteer their time and expertise to assist students in their pursuit of good academic standing.
- These individuals have a proven record of connecting students to campus resources, helping students successfully navigate the program completion process and working with students to address the issues and obstacles that hinder good academic performance.
- Are instructors who are assigned to students based upon class enrollments.

Communicating with Students

First contact is following placement on academic probation – usually during face to face advising.

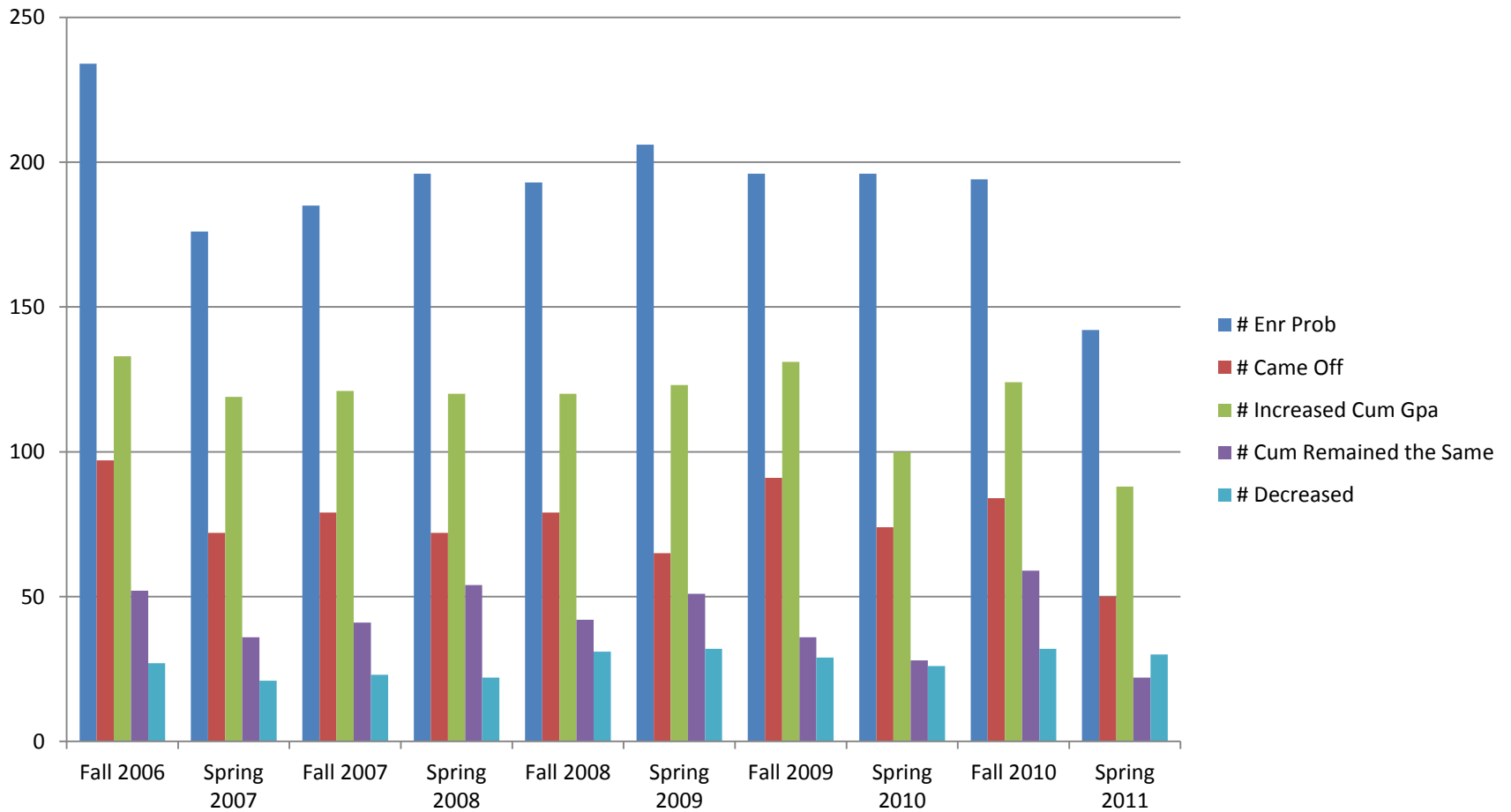
- Letter to home
- Email
- Blackboard – My Organization
- SDV 101 – Orientation to Student Success
- Telephone (cell phone numbers/advising form)
- Website

Communicating with Faculty

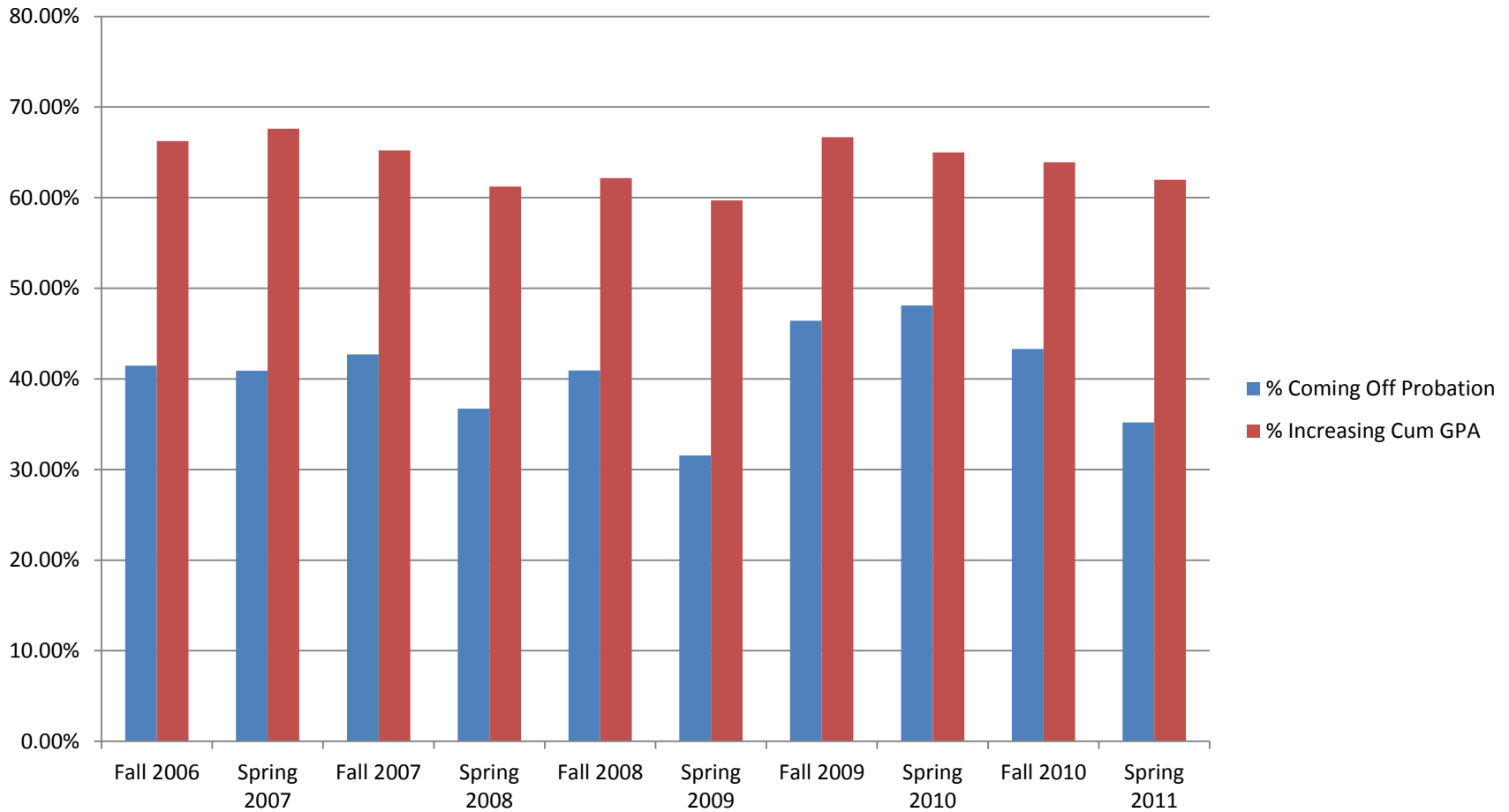
Initial communication following appointment during In-Service training:

- Face to face
- Blackboard – My Organization
- Telephone
- Email

Statistics



More Statistics



BLACK STUDENT RETENTION PROJECT



- The Scholarly Gents Society
- The Sister Circle
- Black Student Leadership Conference
- BSRP Newsletter and Blackboard Organization

Black Student Retention Project

The Scholarly Gents Society

An elite society of like-minded Black men attending Virginia Western Community College who operate under the cardinal principles of education, family, community and perseverance.

Black Student Retention Project

Sister Circle Mission Statement

The Sister Circle, a retention initiative of Virginia Western Community College's Black Student Retention Project (BSRP), is a group of Black women who recognize that we are not in the battle alone.

Black Student Retention Project Sister Circle Mission Statement

We are willing to work together to improve our lives and communities by fostering relationships that encourage individuality, self-esteem and accountability.

We will achieve this mission through mentoring, education, networking, leadership, personal development, civic engagement and “sister talk”.

Questions



Thank you for joining us!

